



CONTRACTORS STATE LICENSE BOARD

BOARD MEETING MINUTES

BOARD MEETING MINUTES September 16, 2011

A. CALL TO ORDER

Board Chair Robert Lamb called the meeting of the Contractors State License Board (CSLB) to order at 11:00 a.m. on September 16, 2011, in the Chateau Meeting Room at the Norwalk DoubleTree Hotel, 13111 Sycamore Drive, Norwalk, CA 90650. A quorum was established.

Board Member Joan Hancock led the Board in the Pledge of Allegiance.

Board Members Present

Robert Lamb, Chair
Paul Schifino, Vice Chair
Joan Hancock, Secretary
Robert Brown
David Dias
Pastor Herrera
Matt Kelly

Louise Kirkbride
Ed Lang
Jim Miller
Lisa Miller-Strunk
Bruce Rust
Mark Thurman

Board Members Excused

John O'Rourke
Frank Schetter

DCA/CSLB Staff Present

Stephen Sands, Registrar
Cindi Christenson, Chief Deputy Registrar
Don Chang, Legal Counsel (DCA)
David Fogt, Enforcement

Rick Lopes, Public Affairs
Tara Maggi, Executive
Karen Ollinger, Licensing

B. CHAIR'S REMARKS AND BOARD MEMBER COMMENTS

Board Chair Bob Lamb recognized Enforcement Representative Ubaldo Sanchez. Ubaldo showed great enthusiasm and offered suggestions on improving day-to-day business practices. Mr. Lamb also recognized investigators Shane Messina and Dai Le, who have been helping to combat the underground economy by targeting workers' compensation insurance violators. He ended by commending Enforcement Supervisor Adriana Marin for her hard work and dedication to her job.



C. PUBLIC COMMENT SESSION

Licensee Alan Smith, Alan Smith Pool Plastering, Inc., expressed concerns about workers' compensation insurance fraud. Mr. Smith also conveyed his appreciation for David Fogt and the CSLB Enforcement division.

D. REVIEW AND APPROVAL OF JUNE 7, 2011, BOARD MEETING MINUTES

Motion to Approve the Amended June 7, 2011, Board Meeting Minutes

MOTION: A motion was made by Board Member Robert Brown and seconded by Board Member David Dias to approve the amended June 7, 2011, Board Meeting Minutes under item I-1 to give the Registrar authority to make nonsubstantive changes as necessary. The motion carried unanimously, 13-0.

E. LEGISLATIVE COMMITTEE REPORT

Registrar Steve Sands provided the Legislative Committee Report.

1. Legislative Update

- AB 249 Unlicensed Contractors: Compensation Recovery.—“Watch.”
- AB 275 Rainwater Capture Act of 2011.—“Watch.”
- AB 338 Regulations: Legislative Validation.—“Watch.”
- AB 397 Contractors: Workers' Compensation Recertification.—“Sponsor.”
- AB 465 Gardening or Landscaping Maintenance Services. “Watch.”
- AB 569 Business Master License Center.—“Watch.”
- AB 878 Contractors: Workers' Compensation Insurance.—“Sponsor.”
- AB 958 Statute of Limitations.—“Oppose.”
- AB 1091 Contractors: Notification of Disassociation of Qualifier.—“Sponsor.”
- AB 1307 State Board of Equalization: Administration: Collections.—“Sponsor.”
- AB 1424 Franchise Tax Board: Delinquent Tax Debt.—“Watch.”
- SB 454 Energy Efficiency Standards.—“Watch.”
- SB 541 Contractors: Subject Matter Experts.—“Sponsor.”
- SB 543 Contractors: Sunset Extension.—“Support.”
- SB 865 Contractors: Indemnification of Industry Experts.—“Sponsor.”
- SB 886 Sprinkler Fitters: Licensing.—“Watch.”



- SB 944 Omnibus.—“Support.”

F. LICENSING COMMITTEE REPORT

Licensing Committee Chair Dave Dias and Chief of Licensing Karen Ollinger provided the Licensing Committee Report. Mr. Dias updated the Board on the Committee meeting, which was held on August 23, 2011, at CSLB Headquarters. He gave an overview of the Committee Summary Report contained in the Board packet. Chair Dias then asked for a motion to approve the Licensing Committee Summary Report.

1. Motion to Approve the August 23, 2011 Licensing Committee Summary Report

MOTION: A motion was made by Board Member Joan Hancock and seconded by Board Member Dave Dias to approve the August 23, 2011 Licensing Committee Summary Report. The motion carried unanimously, 13-0.

2. Licensing Program Update

Ms. Ollinger provided updates on the Licensing application workload and processing times. She also reported on the 2011 fee increases and application revisions, along with the progress within the Fingerprint/Criminal Background Unit, and Judgment Unit. Ms. Ollinger touched on the Licensing Information Center, and reported on the change to the previous Board meeting minutes regarding the blanket performance bonds.

3. Testing Division Update

Ms. Ollinger provided updates on the CSLB Testing Centers, examination wait times, staffing, exam development, annual Consumer Satisfaction Survey, and the Enforcement Representative I examination, all of which were detailed in the Board packet.

G. PUBLIC AFFAIRS COMMITTEE REPORT

Public Affairs Chair Joan Hancock and Chief of Public Affairs Rick Lopes provided the Public Affairs Committee Report. Ms. Hancock updated the Board on the NASCLA Conference that Rick Lopes attended, PAO staff assisting with IT duties, the Wellness Program, and the reality TV show. Ms. Hancock then introduced the father and son duo from Bogner Entertainment, Inc. who will be producing the CSLB reality TV show. They gave a brief introduction and entertained questions from Board members. Ms. Hancock gave an overview of the Public Affairs Committee meeting, which was held on August 23, 2011, at CSLB Headquarters. Chair Hancock then asked for motion to approve the Public Affairs Committee Summary Report.



1. Motion to Approve the August 23, 2011, Public Affairs Committee Summary Report

MOTION: A motion was made by Board Member Pastor Herrera and seconded by Board Member Ed Lang to approve the August 23, 2011, Public Affairs Committee Summary Report. The motion carried unanimously, 13-0.

2. Public Affairs Program Update

Mr. Lopes provided updates on staffing, website highlights, media relations, industry/licensee outreach, publication highlights, and community outreach.

H. ENFORCEMENT COMMITTEE REPORT

Chair Matt Kelly provided the Board with updates on training, new proactive enforcement initiatives, along with a summary of the Enforcement Committee Meeting. He then asked for a motion from the Board to approve the Enforcement Committee Meeting.

1. Motion to Approve the August 23, 2011, Enforcement Committee Summary Report

MOTION: A motion was made by Board Member Ed Lang and seconded by Board Member Pastor Herrera to approve the August 23, 2011, Enforcement Committee Summary Report. The motion carried unanimously, 13-0.

2. Enforcement Program Update

Mr. Fogt reported on Intake/Mediation Highlights, Investigative Center Highlights, Case Management, and SWIFT. Mr. Fogt also touched on general complaint-handling statistics.

I. EXECUTIVE COMMITTEE REPORT

Chief Deputy Registrar Cindi Christenson presented the Executive Committee Report.

1. Administration and Information Technology Update

Ms. Christenson updated the Board on the annual examinations, the continued vacant positions, auto fleet, and the Business Services Unit. She also gave the Information Technology division's update, which included the BreEZe project, limited liability company project, and the CSLB website.

2. Budget Update

Ms. Christenson reviewed the status of revenue and expenditures through June 30, 2011.



3. Review and Approval of Budget Change Proposal Concept Regarding the Subsequent Arrest Program

Motion to approve the Budget Change Proposal Concept Regarding the Subsequent Arrest Program

MOTION: A motion was made by Board Member Dave Dias and seconded by Board Member Ed Lang to approve the Budget Change Proposal Concept Regarding the Subsequent Arrest Program. The motion carried unanimously, 13-0.

4. Update of 2011-2012 Strategic Plan Objectives

Registrar Steve Sands provided the Board with a brief overview of the current objectives that will be discussed at the Strategic Planning Session in April 2012.

J. REVIEW OF TENTATIVE SCHEDULE

Mr. Sands advised the Board that the next meeting will be held in Sacramento on December 6, 2011, at CSLB Headquarters. He also provided the Board with future meeting dates for 2012.

K. ADJOURNMENT

Board Chair Robert Lamb adjourned the Board meeting at 12:56 p.m.

Robert Lamb, Chair

Date

Stephen P. Sands, Registrar

Date